



PERSON SPECIFICATION

IMPORTANT

THE REHABILITATION OF OFFENDERS ACT

The provisions of the Rehabilitation of Offenders Act relating to the non-disclosure of spent convictions do not apply to this job, **YOU MUST, THEREFORE, DISCLOSE WHETHER YOU HAVE ANY PREVIOUS CONVICTIONS ON THE BACK PAGE OF THE APPLICATION FORM.**

If successful, you will also be required to apply for a Disclosure and Barring Check from the Disclosure and Barring Service. The level of check required for this job is Enhanced Disclosure.

JOB TITLE: CHILD CARE ASSOCIATE

GRADE: 6

LOCATION: Cloughwood Academy, Hartford

(JOB REF: AAAF5022)

CRITERIA	DESIRABLE	ESSENTIAL	METHOD OF ASSESSMENT
Qualifications	<ul style="list-style-type: none"> Evidence of recent training. 	<ul style="list-style-type: none"> NVQ Level 3 Caring for children and young people. 	Application form
Experience	<ul style="list-style-type: none"> Appropriate care experience of pupils with special needs. 	<ul style="list-style-type: none"> Direct experience of childcare or working with young people. 	Application form.
Job Related Knowledge	<ul style="list-style-type: none"> Knowledge of Children Act legislation. 	<ul style="list-style-type: none"> Commitment to safeguarding children. Commitment to equal opportunities. 	Application form Interview
Skills and Aptitudes	<ul style="list-style-type: none"> To show an understanding of individual pupils needs. 	<ul style="list-style-type: none"> Ability to remain calm in stressful situation. Good communication skills. 	Application form. References.
Other Requirements	<ul style="list-style-type: none"> Ability to work on own initiative or as a member of a team. 	<ul style="list-style-type: none"> Flexibility in working hours. Sense of humour. 	Application form. Interview.

Cloughwood Academy Trust is committed to supporting people with disabilities and will make reasonable adjustments to these requirements where this enables a disabled person to do the job effectively.